

Media Council of Kenya
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GENERAL NOTICE TO SUPPLIERS

20th June 2025

To all prospective Vendors, Suppliers and the General Public

RE: REGISTRATION ON THE GOVERNMENT ELECTRONIC SYSTEM

Reference is made to the above subject.

The Council wishes to notify all its suppliers and contractors, and those who wish to offer goods, work and services, that all suppliers are required to register on the Electronic Government Procurement (e-GP) Portal. This directive, issued by the National Treasury and Economic Planning, requires that all registered suppliers of the Media Council of Kenya, must complete their registration on the e-GP portal. The registration, which becomes effective on **1st July 2025**, is mandatory.

Key Highlights:

1. Supplier Registration on the e-GP Portal:

All suppliers are required to self-register on the e-GP portal as soon as possible to avoid any disruptions in procurement processes.

- i. **Self-registration** is required on the e-GP portal: www.egpkenya.go.ke
- ii. For support during registration, suppliers may contact:
 - **Email:** support@egpkenya.go.ke
 - **Telephone:** +254 (020) 3341030/3340400/3340433
- iii. Suppliers within Nairobi may visit the e-GP offices at **Room 622, Treasury Building, Harambee Avenue (6th Floor)**, for in-person assistance between **9:00 a.m. – 4:00 p.m.**
- iv. The **Supplier Registration Module Manual** is available on the e-GP portal for guidance.

We urge all suppliers to comply with this directive promptly to ensure smooth and uninterrupted business transactions with the Media Council of Kenya

Yours sincerely,



Victor Bwire (OGW), Director, Media Training & Development
For: Chief Executive Officer & Secretary to the Council